

Q-COMP research funding application form



Workers' Compensation and Rehabilitation Act 2003 79.2

Pursuant to section 72 of the *Workers' Compensation and Rehabilitation Act 2003*

Please send your completed application via mail or email to:

Julie Fox, Executive Manager, Education Promotion Team
PO Box 10119, Brisbane Adelaide Street, Qld 4000
julie.fox@qcomp.com.au

For more information contact Julie Fox on (07) 3020 6406

The research funding application must be submitted in the format specified below for consideration by Q-COMP.

- Applications can be made in either hard or soft copy.
- All sections of the application form must be completed and supporting documentation attached.

1. Applicant details

Institution name:

ABN:

Organisation website:

Street address:

Postal address:

Applicant name (grants administrator):

Position:

Telephone contact (grants administrator):

Email contact (grants administrator):

2. Principle researcher

Name:

Position title:

Institution (if different than above):

Telephone contact:

Email contact:

Other key personnel who will contribute to the project:

Name	Organisation	Position	Contact no.	Project role

3. Research title

4. Research objectives

Please list the research objectives in point form.

5. Research concept

Please provide a clear and concise description detailing your research concept including:

- purpose, aims and objectives of the research
- expected outcomes and how the findings will be used at the completion of the research
- evidence for the need to conduct the proposed research
- information of similar research (past and present) being conducted by other organisations which may be relevant to this study
- description of anticipated benefit for undertaking this research
- practical application for the scheme from your research.

6. Outcomes

Please outline expected outcomes from the research such as:

- how they would be applied in the workplace
- monitoring
- evaluation
- support from other stakeholders for implementing outcomes of your research.

7. Funds

Please provide detailed information about funds sought including:

- total funds requested
- breakdown of funds being used – including detailed budget items
- delivery timetable
- identification of risks and ways they will be addressed
- details of all co-funding bodies from whom grants have been sought or approved.

8. General

Please note that proof of appropriate and current insurances (such as public liability insurance and workers' compensation policy) will be required from successful applicants.

9. Important information and privacy statement

As a government agency, Q-COMP is required to comply with a privacy regime that has been developed by the Queensland Government. The privacy regime is implemented by the Queensland Government Privacy Principles (IPPs) and Information Standard No 42- Information Privacy (IS42). This standard regulates Q-COMP's collection, storage, use, management and disclosure of an individual's personal information. It states that personal information held by Queensland agencies must be responsibly collected and managed in accordance with the IPPs which have been adapted from the *Privacy Act 1988* (Cth).

In the event that the Applicant's research funding application is accepted by Q-COMP (with or without amendment) the Applicant acknowledges that it will be required to observe the requirements of the IPPs with respect to any personal information the Applicant may collect or have access to in connection with the Research Project.

In the event that the Applicant's Research funding application is accepted by Q-COMP (with or without amendment) the Applicant acknowledges that the intellectual property rights arising out of the Research project shall vest in the Applicant, but that Q-COMP shall have a royalty free, non-exclusive licence to use the Project Intellectual Property.

10. Company/statutory corporation/local authority

In submitting this application I declare that all information contained in the application, including all attachments is to the best of my knowledge true and correct.

Name:

Signature (attach if electronic):

Date: